



2011-2012 Reference Card

PI Data		Postmark by
June-August	4th Quarter	11/30/11
September-November	1st Quarter	02/28/12
December-February	2nd Quarter	05/31/12
March-May	3rd Quarter	08/01/12

Due Dates	
J RAC Grant Application	11/30/11
J RAC Dues	11/30/11
J RAC Affidavit for Utilization of RAC Protocols	05/31/12
Needs Assessment	05/31/12
Documentation for Expenditure of County Funds	07/01/12
Documentation for Expenditure of Tobacco Funds	07/01/12
EMS Distribution Agreement	09/01/12

These are the deadlines available at the time of printing.
 Please check the website for deadlines for new projects during the year.

Requirements for RAC Participation:

1. Participants may only represent one entity unless prior written approval from the Executive Committee is obtained.
2. Attendance at ¾ of the Board of Directors meetings from September 1st – August 31st.
3. Participation on at least two committees. Participation is defined as attending ¾ of the committee meetings that are held.
4. Performance improvement data is required to be submitted to the PI Committee each quarter in accordance with the PI Plan.
5. All J-RAC required documentation must be submitted on or before stated deadlines. Missing a deadline does not exempt a participant from completing and submitting required documentation. Late data must be submitted as soon as possible.
6. Participation fees must be submitted by the due date.

Note: The requirements section above summarizes information contained in the Bylaws as of September 2010 and is intended to be a quick reference document. Use of this summary page does not relieve members of their responsibility to comply with all requirements contained in the Bylaws as amended from time to time.

Date	Place	Prevention	Acute	Hospital	Prehospital	Emergency	Executive	PI	Board
12/06/2011	Terlingua	9:30 a.m.	10:00	10:30	10:30	11:00		1:00	1:30
1/17/2012	Midland*	9:30 a.m.	10:00	10:30	10:30	11:00	1:30 p.m.		
2/21/2012	Midland*	9:30 a.m.	10:00	10:30	10:30	11:00	1:30 p.m.		
3/20/2012	Ft. Stockton	9:30 a.m.	10:00	10:30	10:30	11:00		1:00	1:30
4/17/2012	Midland*	9:30 a.m.	10:00	10:30	10:30	11:00	1:30 p.m.		
5/15/2012	Midland*	9:30 a.m.	10:00	10:30	10:30	11:00			
6/19/2012	Alpine	9:30 a.m.	10:00	10:30	10:30	11:00		1:00	1:30
7/17/2012	Midland*	9:30 a.m.	10:00	10:30	10:30	11:00	1:30 p.m.		
8/21/2012	Midland*	9:30 a.m.	10:00	10:30	10:30	11:00	1:30 p.m.		
9/18/2012	Marfa	9:30 a.m.	10:00	10:30	10:30	11:00		1:00	1:30
10/16/2012	Midland*	9:30 a.m.	10:00	10:30	10:30	11:00	1:30 p.m.		
11/13/2012	Midland*	9:30 a.m.	10:00	10:30	10:30	11:00	1:30 p.m.		
12/04/2012	Sheffield	9:30 a.m.	10:00	10:30	10:30	11:00		1:00	1:30

*Meetings scheduled for Midland will be held at Permian Basin Regional Planning Commission Building, 2910 LaForce Blvd., Midland, Texas.